

GNY

Reporting of Workers' Compensation Losses or Petitions

This is a guideline only and should not be construed in any way as modifying the terms and conditions of coverage under your workers' compensation policy.

Our insured, or its producer, should report any known new traumatic or occupational workers' compensation loss to GNY as soon as is reasonably possible. Timely reporting of all new losses is essential to proper investigation and handling of workers' compensation claims. In our experience, timely reporting can reduce the ultimate claim costs.

GNY will accept notice of a Workers' Compensation loss in any form; however, we urge that all insureds and producers call in new claims to the proper intake vendor for their State. This is recommended so that the correct Employer's First Report of Injury form can be completed and sent to GNY immediately. Our intake services will ask questions about the loss being reported, and we ask that you provide as much detail about the loss as possible. At a minimum, this information should include the date and time of the accident, any known injuries occurring from the accident, details as to how the injury happened, contact information for the employer, injured worker and any witnesses, and information on any medical providers that the injured worker has seen for the accident. All relevant facts and details about the accident should be noted at this time, as well as if there are any questions about the loss.

If you are unable to report a loss to our appropriate intake vendor, please fax the loss on an Employer's First Report of Injury form to the GNY handling office for the State in which the loss occurred. If you are unable to report the loss to the handling office, any GNY office will be able to accept the reporting of the loss.

All Workers' Compensation Losses, Claims or Claim Petitions occurring in New York State

Intake Service --- Claims Alert Reporting #: **1-866-290-6833**

GNY Handling Office New York City Office
200 Madison Ave
N.Y., N.Y., 10016
Phone – (212) 683-9700
Fax (212) 779-2897
Contact – nycompclaims@gny.com

*****Please note that all N.Y. State Workers' Compensation losses must now be reported on the N.Y. State C-2F First Notice Reporting Form***

**All Workers' Compensation Losses, Claims or Claim Petitions occurring in
New Jersey**

Intake Service --- Qual-Lynx Reporting #: **1-800-425-3222**

GNY Handling Office East Brunswick, Branch Claims Office
377 Summerhill Road
East Brunswick, NJ 08816
Phone – (732) 238-6300
Fax (732) 238-0355
Contact – Mr. James Primamore, W/C Director
jprimamore@gny.com

**All Workers' Compensation Losses, Claims, or Claim Petitions occurring in
Pennsylvania, Georgia, Virginia, Delaware, Maryland, Illinois, or Indiana**

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377 Summerhill Road
East Brunswick, NJ 08816
Phone – (732) 238-6300
Fax (732) 238-0355
Contact – Mr. James Primamore, W/C Director
jprimamore@gny.com

**All Workers' Compensation Losses, Claims, or Claim Petitions occurring in
Connecticut, Massachusetts, and all other New England States**

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Fax (732) 238-0355
Contact – Mr. James Primamore, W/C Director
jprimamore@gny.com

Any questions or concerns should be directed to:
James M. Primamore, AIC
Vice President – Claims
Workers' Compensation Director
Phone: (732) 238-6300 ext. 284
Fax: (732) 238-0355